

**CYC Forest Edge
Paddock Walk – Risk Management Plan**

School:	Year Level:
Supervising teachers / staff:	Dates:
Program / Excursion:	Location:

For an explanation of risk management terminology and to ensure you understand how the rating / grading system is determined please ensure you have read the **CYC Activity Risk Profile** document.

The **Paddock Walk** Risk Management Plan contains the specific risks, control measures and grading's for this activity, as well as the grading's of all general risks relevant for all CYC activities. Please refer to the **General Activity Hazards – Risk Management Plan** for a list of general risks and control measures relevant for all CYC activities.

Risk Description	Existing Control Measures	Risk Rating		
		Likelihood	Consequence	Control Effectiveness
Slip-Trip-Fall	<ul style="list-style-type: none"> • Appropriate footwear must be worn at all times, running is not recommended • Participants are briefed on the expected conditions, terrain and potential hazards • The paddock walk is not recommended during wet and rainy conditions • Care should be taken when grass, other ground surfaces and equipment is wet and slippery • Group leaders are to keep the walk at a manageable pace for student safety • Participants are asked to stay on the designated walkways 	Possible	Minor	Satisfactory
Snake Bite	<ul style="list-style-type: none"> • Instructions are given on what to do if a snake is sighted • Stay on the tracks and paths and avoid long grass • Always wear closed toe footwear • First aid kit available • Staff trained in first aid and CPR • Suitable communication available 	Rare	Major	Satisfactory
Cutting/Scratching From trees, equipment, ground, etc.	<ul style="list-style-type: none"> • Participants are to take care when passing tree branches, sticks and other natural environments that may cause scratching or cutting • Participants are encouraged to wear long pants to avoid scratches and cuts to the legs 	Unlikely	Minor	Satisfactory
People – Participants Getting lost	<ul style="list-style-type: none"> • Appropriate leader to participant ratios must be followed • It is required to have a leader at the front and back of the group • Leaders must be aware of student numbers and conduct regular headcounts 	Rare	Major	Satisfactory

Risk Rating – Paddock Walk

All identified risks are recorded in the Risk Matrix according to the Likelihood and Consequence ratings. The purpose of this matrix is to provide a snapshot of all identified risks and establish the level of risk associated to determine if further treatment is required.

X		Likelihood					
		Almost Certain	Likely	Possible	Unlikely	Rare	
Consequence	Catastrophic	80	64	48	32	16	<ul style="list-style-type: none"> • Structure Failure • Environmental Exposure 4 • Environmental Hazard 3
	Major	40	32	24	16	8	<ul style="list-style-type: none"> • Environmental Hazard 1 • Inappropriate use after hours • People – Instructor 1 & 2 • People – Group Leader 2 • Snake Bite • Getting Lost – Participant
	Moderate	20	16	12	8	4	<ul style="list-style-type: none"> • People – participant behaviour • Cutting / Scratching • Environmental Exposure 2 • Environmental Exposure 3
	Minor	10	8	6	4	2	<ul style="list-style-type: none"> • Slip-Trip-Fall • Slip-Trip-Fall • Environmental Exposure 1 • Environmental Hazard 2 • People – participant ability • Entanglement • Cutting / Scratching • Striking • People – Group Leader 1
	Insignificant	5	4	3	2	1	

NB: All risks in **bold** are Bushwalk specific risks. All other risks are from the General Activity Hazards RMP and are therefore relevant for all activities.

For grading risks, scores obtained from the risk matrix are assigned grades as follows;

HIGH 20 – 80	MEDIUM 10 – 16	LOW 1 – 8
Unacceptable risk which requires immediate action to reduce or remove the hazard. Senior management must be notified. Item should be TAKEN OFF LINE until risk reduced.	Conditionally acceptable, requires short term controls and continuous monitoring.	Acceptable risk, however monitoring required ensuring risk does not escalate. Review in 12 months or if situation changes.