

**CYC Forest Edge
Initiatives – Risk Management Plan**

School:	Year Level:
Supervising teachers / staff:	Dates:
Program / Excursion:	Location:

For an explanation of risk management terminology and to ensure you understand how the rating / grading system is determined please ensure you have read the **CYC Activity Risk Profile** document.

The **Initiatives** Risk Management Plan contains the specific risks, control measures and grading's for this activity, as well as the grading's of all general risks relevant for all CYC activities. Please refer to the **General Activity Hazards – Risk Management Plan** for a list of general risks and control measures relevant for all CYC activities.

Risk Description	Existing Control Measures	Risk Rating		
		Likelihood	Consequence	Control Effectiveness
Slip-Trip-Fall Due to wet or icy conditions	<ul style="list-style-type: none"> The activity should not be conducted when the course is wet and slippery Where possible, initiatives should be moved inside 	Unlikely	Minor	Satisfactory
Structure Failure Resulting in a fall/injury to the participant	<ul style="list-style-type: none"> A visual inspection of the Initiatives course is completed by qualified site staff prior to use Thorough periodic in-house maintenance checks are completed by trained program staff Annual activity checks are completed by qualified professionals If the structure is unsafe the certain activity involved is not to be undertaken until appropriate repairs have been completed 	Rare	Moderate	Satisfactory
Striking Injury caused by contact with; <ul style="list-style-type: none"> Other activities and equipment 	<ul style="list-style-type: none"> Boundaries are clearly outlined Participants are asked to stay away from other activities Active adult supervision is required on all activities Use of initiative equipment must be used under strict instruction by group leader and must only be used for the purpose of the activity Participants must work as a team at all times and be aware of each other and their actions 	Possible	Minor	Satisfactory

Risk Rating – Initiatives

All identified risks are recorded in the Risk Matrix according to the Likelihood and Consequence ratings. The purpose of this matrix is to provide a snapshot of all identified risks and establish the level of risk associated to determine if further treatment is required.

X		Likelihood					
		Almost Certain	Likely	Possible	Unlikely	Rare	
Consequence	Catastrophic	80	64	48	32	16	<ul style="list-style-type: none"> • Environmental Exposure 4 • Environmental Hazard 3
	Major	40	32	24	16	8	<ul style="list-style-type: none"> • Environmental Hazard 1 • People – Instructor 1 & 2 • Inappropriate use after hours • People – Group leader 2
	Moderate	20	16	12	8	4	<ul style="list-style-type: none"> • People – Participant behaviour • Environmental Exposure 2 • Structure Failure • Environmental Exposure 3
	Minor	10	8	6	4	2	<ul style="list-style-type: none"> • Striking • Slip-Trip-Fall (General) • Environmental Exposure 1 • Environmental Hazard 2 • People – participant ability • Slip-Trip-Fall • Entanglement • Cutting / Scratching • Striking • People – Group Leader 1
	Insignificant	5	4	3	2	1	

NB: All risks in **bold** are **Initiatives** specific risks. All other risks are from the General Activity Hazards RMP and are therefore relevant for all activities.

For grading risks, scores obtained from the risk matrix are assigned grades as follows;

HIGH 20 – 80	MEDIUM 10 – 16	LOW 1 – 8
Unacceptable risk which requires immediate action to reduce or remove the hazard. Senior management must be notified. Item should be TAKEN OFF LINE until risk reduced.	Conditionally acceptable, requires short term controls and continuous monitoring.	Acceptable risk, however monitoring required ensuring risk does not escalate. Review in 12 months or if situation changes.